



**Application Form
DISTANCE EDUCATION
LEVEL ONE COACHES COURSE**

PLEASE COMPLETE AND RETURN TO :

**LEVEL 1 CO-ORDINATOR
VCCA OFFICE
PO BOX 8085
EAST OAKLEIGH VIC 3166**

The course must be completed within a 6 month period. Receipt of your application will be sent by mail. The cost for your Level 1 will be \$110.00 (including GST)- payable to VCCA when application is made.

Name.....**Date of Birth:** / /

Address

..... **Postcode**.....

Telephone (home).....(work).....(mob.).....

Email

Name of Club/College

Date of completion of Cadet Coach Course

Applicants signature

All applications must enclose:

Checklist (please tick)

- Payment for Course (\$110.00) payable to VCCA and enrolment form**
- A photocopy of your First Aid Qualification**
- Photocopy of Cadet Record of Accreditation**
- Police Check**
- Technical Guide**
- 2 x stamped self addressed (business size) envelopes**
- CHEQUE/MONEY ORDER ENCLOSED \$.....
(made payable to VCCA)**
- YES/NO – Are you Registered as a Category “B” Coach? (Explanation PTO)**

VCCA USE ONLY	
Full Membership
First Aid
Cadet Record of Accred.
Police Check.....
Tech Guide
Form of payment
Acknowledged

If any of the above is missing NO FURTHER PROCESSING will take place AND ALL DOCUMENTS WILL BE RETURNED TO YOU for correct completion.

LEVEL 1 DISTANCE EDUCATION

The following pre-requisites for the course must be adhered to:

CAT 'B' Coach Prior to applying you need to have renewed as a Category "B" Coach. Contact the office if unsure.

- A) The purchase of Technical Guide \$20.00 from VCCA Office prior to Cadet Course.
- B) Have current first aid qualifications as listed below (please send photocopy with your application form)
 - Senior St John First Aid Course
 - Premium Health Level 2 First Aid
 - Red Cross Senior First Aid
 - Registered Nurse
 - Essential First aid with CPR certificate
 - First Aid for school or centres with CPR Certificate

If in doubt please phone the Administrative Officer **before** enrolling in any courses

- C) **Be able** to accrue 40 hours of Coaching within 12 calendar months prior to assessing
- D) Turn 18 years of age before 31/12/07
- E) Be a full member of VCCA (2007 fee is \$99.00)
- F) Have completed the CADET COACHES COURSE
- G) Have a current Police check or Working with Children Check

- **All cheques/money orders to be made payable to 'VCCA'.**
- **Please photocopy all paperwork for your records.**